

Today's Date _____

Mustard Seed Volunteer Application

1085 Luckney Road
Brandon, MS 39047
Phone (601) 992.3556
Fax (601) 992.0170

Name _____

Address _____

Phone Number _____

Email _____

Primary Contact Name (if volunteering with group) _____

Group Name _____

Are you seeking to fulfill a community service requirement for a school or organization?

Yes _____ No _____

If yes, how many hours? _____

What are you needing community service hours for? Please be as specific as possible.

It is most helpful if you provide us with what area you would like to volunteer, what time and day of the week you would like to volunteer and what activity you are planning.

Day(s) and Time(s) of availability? Please be as specific as possible.

Options: Please check what area interests you.

- | | | | |
|-------------------------------------|-------|--------------------|-------|
| Fun Friday Chaperone | _____ | Gift Shop | _____ |
| Spring Fling | _____ | Ceramics Workshop | _____ |
| Aerobics/Exercise/Dance Instruction | _____ | Morning Devotion | _____ |
| Self-help/Other Skill Instruction | _____ | Flashcards | _____ |
| Reading/Story-telling | _____ | Calling all Cooks! | _____ |
| Spot Volunteers | _____ | | |

Activity Description:

Please see the attached list for a full description of volunteer opportunities.



Consent for Criminal Background Screening

I, _____, give my consent for Mustard Seed to conduct a criminal background screening based on the information provided by me on my volunteer application.

Signature

Social Security Number

Date of Birth

Today's Date



Mustard Seed Volunteer Policy Form

We would like to express how grateful The Mustard Seed Family is for all you do. Without your crucial help, we wouldn't be able to run as smoothly as we do! Your service is a vital part of our ministry!

Our policies are as follows:

- First, if volunteers experience discipline or behavioral problems with our clients, it is best for you to notify staff to administer the appropriate consequences. Because our clients are mentally challenged, we must do our best to maintain routine and consistency for their benefit. They are often confused and upset when they are reprimanded by someone who is not full-time staff. Also, staff is more aware of their needs, therefore more apt to know when a consequence is necessary. We respectfully request that no volunteer threaten check marks or verbally reprimand the clients. Again, please inform a staff person of the problem and it will be dealt with accordingly.
- Another very important thing for all volunteers to know is that none of our clients should be given phone numbers or addresses. If you would like to write them notes, that is fine; they enjoy getting mail. We have, however, experienced problems with our clients abusing the privilege of phone numbers and addresses, and ask that none be given.
- Unless you are here for an internship, or have been recruited for a specific project or task, we consider interacting with our clients as your main objective. While this includes sitting with them and helping them paint, *volunteers should not paint*, as our clients should be the only artists. In addition, while with our clients, we request that you respect the needs of our staff by adhering to these policies.
- As a volunteer at The Mustard Seed, we expect your conduct to be in keeping with a Christian environment. Please respect the dignity of the Seedsters, Mustard Seed staff, and other volunteers, keeping in mind the policy on workplace harassment, which is posted in The Mustard Seed office.
- Due to behavioral and health considerations, we ask that clear limits be established pertaining to the amount of food provided for each client (i.e., one serving per client, one refill, etc.). Please remember that all food and snacks intended for the clients must be approved by the Program Director.
- All communication should be directed to and channeled through the Program Director.

The Mustard Seed reserves the right to decline court-remanded volunteer and community service hours. We also reserve the right to dismiss anyone not abiding by The Mustard Seed policy. We strive in every way to first serve our clients and to secondly serve our volunteers. Please know how grateful we are for the gift of your time! We hope that you have benefited much from the ministry of our special clients, as we have benefited much from your generosity. If you understand these volunteer guidelines, and agree to abide by them, please sign and date below.

Signature

Date

Today's Date _____

The Mustard Seed Volunteer Information & Agreement

Name

Primary Contact Name (if serving with a group)

Address

City/State/Zip

Phone

E-mail

Are you seeking to fulfill a community service requirement for a school or organization?

YES _____ NO _____

If so, how many hours? _____

Day(s) and Time(s) of availability: _____

Notes: _____
