

Today's Date \_\_\_\_\_



## Mustard Seed Volunteer Application

1085 Luckney Road  
Brandon, MS 39047  
Phone (601) 992.3556  
Fax (601) 992.0170

Please mail completed application to above address

### The Mustard Seed Volunteer Information & Agreement

Name: \_\_\_\_\_ Birthday: \_\_\_\_\_

Primary Contact Name (if serving with a group): \_\_\_\_\_

Address City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Are you seeking to fulfill a community service requirement for a school or organization: \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, how many hours (please include deadline for hours): \_\_\_\_\_

What are you needing community service hours for? Please be as specific as possible: \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ Yes \_\_\_\_\_ No

If YES, please explain: \_\_\_\_\_

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It is most helpful if you provide us with what time and day of the week you would like to volunteer, what area you would like to volunteer, and what activity you are planning. Day(s) and Time(s) of availability: \_\_\_\_\_

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**Please check what area(s) interests you:**

- Become a Pen Pal with a Seedster
- Shelving for books in activity center
- Help Seedsters write letters to their Pen Pals
- Install a garden terrace in our rose garden
- Teach a small group of Seedsters how to crochet or knit
- Lead a craft activity with a small group of Seedsters
- Read with a small group of Seedsters
- Provide a healthy afternoon or morning snack
- Play musical chairs
- Play board games and/or Wii
- Teach a dance (ask for details)
- Lead Aerobics/Exercise Class
- Paint the Seedster ladies' fingernails
- Lead morning devotion at 8:45 a.m.
- Help in the gift shop
- Ceramics workshop help (repeat volunteers please; M-Th only)
- Clean & wash mustard seed vans
- Teach self-help & other skills
- Story-telling time
- Fun-Friday Chaperone
- Campus clean up needs (picking up sticks, cleaning gutters, weeding flower beds, sweeping group home porches, washing windows, and more)

Details about planned activities and/or the area you would like to volunteer:

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If you are 16-18 years old, you DO NOT need to fill out the “Consent for Criminal Background Screening.” Instead, please provide us with a teacher’s name, title, and email address so that we may obtain a Teacher’s Recommendation.

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Name	Title	E-mail
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If you are 15 years old or younger, you MUST have an adult accompany you while you volunteer. That adult, NOT YOU, will need to fill out the “Consent for Criminal Background Screening” on the next page.



## **Consent for Criminal Background Screening**

I, \_\_\_\_\_, give my consent for the Mustard Seed to conduct a criminal background screening based on the information provided by me on my volunteer application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Today's Date



# Mustard Seed Volunteer Policy

**We would like to express how grateful The Mustard Seed Family is for all you do. Without your crucial help, we wouldn't be able to run as smoothly as we do! Your service is a vital part of our ministry!**

## **Our policies are as follows:**

- First, if volunteers experience discipline or behavioral problems with our clients, it is best for you to notify staff to administer the appropriate consequences. Because our clients are mentally challenged, we must do our best to maintain routine and consistency for their benefit. They are often confused and upset when they are reprimanded by someone who is not full-time staff. Also, staff is more aware of their needs, therefore more apt to know when a consequence is necessary. We respectfully request that no volunteer threaten check marks or verbally reprimand the clients. Again, please inform a staff person of the problem and it will be dealt with accordingly.
  - Another very important thing for all volunteers to know is that none of our clients should be given phone numbers or addresses. If you would like to write them notes, that is fine; they enjoy getting mail. We have, however, experienced problems with our clients abusing the privilege of phone numbers and addresses, and ask that none be given.
  - Unless you are here for an internship, or have been recruited for a specific project or task, we consider interacting with our clients as your main objective. While this includes sitting with them and helping them paint, volunteers should not paint, as our clients should be the only artists. In addition, while with our clients, we request that you respect the needs of our staff by adhering to these policies.
  - As a volunteer at The Mustard Seed, we expect your conduct to be in keeping with a Christian environment. Please respect the dignity of the Seedsters, Mustard Seed staff, and other volunteers, keeping in mind the policy on workplace harassment, which is posted in The Mustard Seed office.
  - Due to behavioral and health considerations, we ask that clear limits be established pertaining to the amount of food provided for each client (i.e., one serving per client, one refill, etc.). Please remember that all food and snacks intended for the clients must be approved by the Program Director.
  - All communication should be directed to and channeled through the Program Director.
- The Mustard Seed reserves the right to decline court remanded volunteer and community service hours. We also reserve the right to dismiss anyone not abiding by The Mustard Seed policy. We strive in every way to first serve our clients and to secondly serve our volunteers. Please know how grateful we are for the gift of your time! We hope that you have benefited much from the ministry of our special clients, as we have benefited much from your generosity.

**The Mustard Seed reserves the right to decline court remanded volunteer and community service hours. We also reserve the right to dismiss anyone not abiding by Mustard Seed policy. We strive in every way to first serve our clients and to secondly serve our volunteers. Please know how grateful we are for the gift of your time! We hope that you have benefited much from the ministry of our special clients, as we have benefited much from your generosity. If you understand these volunteer guidelines, and agree to abide by them, please sign and date below.**

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Signature

Date